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| PLANNING AND ENVIRONMENTAL PROTECTION COMMITTEE | AGENDA ITEM No. 7 |
| 24 APRIL 2012 | PUBLIC REPORT |

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| Cabinet Members responsible: | Lead Members: - Cllr Hiller (Housing, Neighbourhoods and Planning) | |
| Contact Officers: | Nick Harding (Area Manager, Development Management) | Tel. 454441 |
| Reporting Officer: | Theresa Nicholl (Development Manager) | Tel. 454442 |

CHANGES TO THE LOCAL VALIDATION LIST

| R E C O M M E N D A T I O N S | |
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| FROM : Head of Planning Services | Deadline date : July 2012 |
| That Committee note the proposed changes to the Local Validation List (which is to be the subject of public consultation) | |

1. PURPOSE AND REASON FOR REPORT

- 1.1 This report is submitted to Committee, as on previous occasions. Changes to the Local Validation List, which sets out what information has to be submitted with planning applications, is being reported to Members for information.
- 1.2 This report is for the Committee to consider under its terms of reference No. 2.6.1.4 of part 3, section 2, of the Constitution "To receive regular progress reports on all current planning enforcement matters, and lists of planning decisions taken by officers under delegated powers".

2. TIMESCALE.

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| Is this a Major Policy Item/Statutory Plan? | NO | If Yes, date for relevant Cabinet Meeting | |
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3. MAIN BODY OF REPORT

- 3.1 Planning applications must be accompanied by "standard" information set out in a National List of requirements and by any further information set out in the Council's Local List of requirements. Peterborough City Council has a Local List of requirements published on its website. The requirements for each application type are set out in the "One Stop Shop" area of the website which assists applicants and agents as well as the validating officer in making sure that applications are submitted with the required information, ensuring applications can be validated and therefore dealt with more quickly.
- 3.2 It is necessary to further update the Local List of requirements because of policies concerning waste minimisation introduced by the adoption of the Cambridgeshire and Peterborough Minerals and Waste Development Plan Core Strategy DPD (the Core Strategy) and the RECAP Waste Management Design Guide and Toolkit SPD (the Design Guide). Policy CS28 requires that development will need to accord with the RECAP Design Guide and Toolkit.

- 3.3 **RECAP Waste Management Design Guide and Toolkit SPD** – The adoption of this SPD together with policy CS28 of the Core Strategy requires that all developments of a residential, commercial or mixed residential/commercial development fulfil the Design Standards Checklist as set out in the Toolkit. This is a checklist which will be required to be submitted by the applicant which sets out how the waste/recycling requirements of each proposal have been addressed in the submitted application plans and documents. It is proposed to provide a copy of the SPD and the checklist on line that applicants can either complete, save and submit electronically or print off and submit. The requirement for submission of the RECAP Toolkit Checklist will therefore be included in the Local List of requirements following consultation (see below). A paper copy of the RECAP Design Guide SPD and Toolkit will be circulate at the meeting and is currently available to view on the Council’s website (see supplementary planning documents within the planning policy pages under “planning and building.”)

4 CONSULTATION

- 4.1 The Communities and Local Government Guidance on Information Requirements and Validation advises that changes to the Local List should go out to public consultation for 8 weeks. We will publish the revised Local List requirements set out above on the website for 8 weeks from April to June 2012. We will send out a “flyer” (by email where possible) to the planning agents who regularly submit applications, inviting them to view and comment on the changes to the Local List. We will then make any necessary changes and “go live” with the revised Local List requirements in July 2012.

5. ANTICIPATED OUTCOMES

- 5.1 We anticipate that there will be some negative response with regard to the new requirements that have come about because of the adoption of policy CS28 of the Core Strategy. However, the consultation will not be an opportunity to review those policies. It is anticipated that there will be a higher focus on provision for waste minimisation and integrated waste management at the design stage of proposals which is to be welcomed.

6. IMPLICATIONS

- 6.1 **Legal Implications** – The proposed changes have been prepared and will be consulted on in accordance with guidance issued by national government. There are no legal implications arising from the changes.
- 6.2 **Financial Implications** – There are no financial implications. The changes can be delivered within existing budgets.
- 6.3 **Human Rights Act** – No implications
- 6.4 **Human Resources** – Can be delivered within existing resources
- 6.5 **ICT** – Assistance might be required with regard to bringing the project to the website and this can be delivered within existing budgets
- 6.6 **Property** – No implications
- 6.7 **Contract Services** – No implications
- 6.8 **Equality & Diversity** – The changes therefore do not have a negative impact on any of our customers.